

COVID-19 Preparedness Plan for Triple S Dance Competition at KL Convention Center-Hyatt Regency Green Bay April 8-11, 2021

Dancers, teachers, spectators, and all staff are to ask themselves the following questions the day of the event and prior to arrival. Have you had any of the following symptoms since your last day at dance/home/rehearsal that you cannot attribute to another health condition?

1. Policies and procedures that assist in the identification of sick staff and dancers. Ensure that sick staff and dancers stay home.

Please answer “Yes” or “No” to each question prior to your arrival. Do you have:

- Fever (100.4°F or higher), or feeling feverish?
- Chills?
- A new cough?
- Shortness of breath?
- A new sore throat?
- New muscle aches?
- New headache?
- New loss of smell or taste?

If a dancer, staff or participant answers “Yes” to any of the above screening questions or has a measured temperature above 100.4°F, they should be advised to go home, stay away from other people, and contact their health care provider. This is a self-assessment done prior to arrival. If you have any additional concerning symptoms or answered yes, please stay home.

2. Temperature- Each participant will need to confirm their temperature each day. Any attendee with a temperature above 100.4 will be denied entrance to any part of the KL Convention Center-Hyatt Regency indoor facilities.

3. Physical distancing – maintaining six feet of physical distancing

- Social distancing of six feet will be implemented and maintained between staff, dancers and spectators in the auditorium and common areas. This is to be happening throughout the competition and in all areas.
- Dancers are asked to be 6 feet apart from each other as much as possible throughout the competition. Only exception is when dancers onstage with their own group/pod.
- Social distancing of 6 feet is to be implemented while waiting backstage or anywhere during the event.
- Make use of the available space. Interactions between TSDC staff members and participants/teachers/audience members should take place in open areas that allow sufficient space for social distancing.

4. Staff, dancers, and spectators hygiene, face masks and source controls

- Staff, dancers and spectators are encouraged to regularly wash their hands. Using soap and warm water for 20 seconds.
- Face masks are mandatory in the KL Convention Center-Hyatt Regency. Staff members, Hyatt Staff, spectators and participants are required to wear a face mask. Bring extra facemasks.
- Please bring individual hand sanitizers to use as a hygiene precaution.

5. Facility, KL Convention Center-Hyatt Regency, common areas, workplace, building and ventilation protocols

- KL Convention Center-Hyatt Regency will be maintaining and implementing the building facility/convention center/common areas/workplace and ventilation protocols according to their COVID-19 preparedness plan. KL Convention Center-Hyatt Regency building, and grounds are maintained to all applicable standards by the Buildings and Grounds department.
- KL Convention Center-Hyatt Regency custodian staff will sanitize frequently touched surfaces throughout the event. In addition, restrooms will be cleaned frequently. Stage will be cleaned every few hours or at an appropriate time that is safe to do following the dancers or studio.
- KL Convention Center-Hyatt Regency staff will be cleaning and disinfecting high traffic areas frequently as needed.
- Every several hours, or at an appropriate time that is safe for the dancers, the auditorium stage will be cleaned, swept, disinfected as needed during the event.

6. Drop-off, pick-up, arrival and delivery practices and protocols

- Capacity within each competition area the KL Convention Center-Hyatt Regency is 250 people.
- Grand A for the competition can hold up to 250. This is the upstairs competition room.
- Exhibit Hall C for the competition can hold up to 250 people. This is the downstairs area.
- One studio representative should to check-in at the front/head table for guidance of where your studio should go to next.
- Everyone is asked to arrive and enter the building while maintaining social distancing.
- **Everyone is asked to please leave the facility following their final dance. Not their studio's final dance, but their dance to maintain the 250 capacity in each competition room.** Refrain from intermixing with the next studio.
- Studios are asked to limit their audience members based on your studio size. Studios are to communicate that there is a limit to how many people can be in the facility at one time.
- Studios, please use your best judgment when allowing audience members.
- Dancers, teachers, spectators, may be asked to wait until called upon by staff or other personnel. Please be patient and respectful.
- Dancers, teachers, spectators are asked to arrive no sooner than 45 minutes prior to their studios scheduled time.
- We may be running ahead of schedule, so please be mindful of the schedule and use the "Live Streaming" to modify accordingly. Please communicate to families that things may run ahead of schedule and to plan accordingly.
- Dancers are asked to arrive in costume and make-up ready and prepared to perform during their scheduled time. Ready to go for their first dance!
- Dancers are asked to enter and maintain social distancing while making their way to the dressing area, stage area or backstage.
- Studios, dancers, pods, spectators must arrive and depart the facility at their scheduled times. Reminder to limit guests dependent on your studios size. (**Approx. 1-2 parent/guardian per family**-while not exceeding the 250 per competition-limit capacity). This depends on the size of your studio and is at the discretion of the studio.
- Studios, dancers, pods or spectators should do their best to not intermix with not with participants from other studios. Social distancing should be maintained while being at the event. We ask that everyone do their best.
- Studios, dancers, pods and spectators should be implementing proper social distancing between each other while at the event.
- Spectators are required to wear masks at all times.
- Dancers are required to wear masks at all times when not on stage. Have masks ready to place back on your face following your performance.
- **Depart the facility when your dance is finished and enjoy live streaming.**

7. Communications, training and supervision practices and protocols

- This COVID-19 Preparedness Plan was communicated via e-mail to all TSDC staff, studios, dancers, families, and teachers prior to their scheduled dance performance day. This COVID-19 Preparedness Plan has been approved by the KL Convention Center-Hyatt Regency prior to the event taking place and will be updated and modified as necessary.

8. What dancers/spectators can do to minimize transmission of COVID-19

For our strategically organized dance exhibition:

- TSDC's block scheduling of only 1-2 studios at a time should be followed.
- Please know we may run ahead of schedule so please be flexible.
- Perform dance on stage during scheduled time. Be checked in and ready to go minutes before your scheduled time.
- Leave the stage directly following performance on stage.
- Follow the guidelines put in place by TSDC and Hyatt.
- Always maintain 6 feet social distancing except for when dancing with your group/pod.
- Maintain social distancing while in the dressing area, commons area, hallway, while waiting for scheduled time. Do your best.
- Keep any interaction with other dancers contactless.
- Do not intermix between other studios. Do your best to maintain social distancing while around other studios.
- Discourage the sharing of make-up, hair products or other items associated with a dance costume.
- Do not use drinking fountains.
- Arrive at the event in costume, make-up and ready to go

Studios, dancers, and spectators that do not follow our guidelines will be given a warning by TSDC or KL Convention Center-Hyatt Regency. Failure to comply may result in studio disqualification and dance routines being cancelled without reimbursement. Please follow our guidelines.

9. Additional protections and protocols for managing occupancy

Capacity for **EACH** performance room is 250 people. Reminder that studios will need to communicate this capacity to their families. Again, **EACH** performance/competition area is 250 people. This is exciting!

- Other dancers will be positioned backstage waiting for his/her performance time while maintaining 6 feet of social distancing.
- Choreographer, teacher, studio director or owner are allowed backstage to support dancers needing encouragement. However, they are strongly encouraged to stay in the audience to support dancers during performance.
- Dancers/Dances will need to check-in backstage ready to go and adjustments may be completed to keep the flow of the competition.
- 1 announcer will be announcing the dancer on stage either from the sound booth or backstage to maintain protocol. 1 in each of the competition rooms.
- Lighting and sound technician will be in the sound area.
- Studios, dancers, audience members (studios are to limit audience members-dependent on studio size) are asked to depart the facility when their dancer/dance is done. For teachers, owners, you can depart following your final dance. Please be aware of capacity. Departing when a dancer is finished will help maintain manageable occupancy.

- **Awards will be done virtually following the last dance routine on Sunday.** A studio representative is asked to be at the awards to pick-up their awards. If a studio representative is not able to come back to the facility during the awards, then the awards will be held at the competition until next dance season for the studio. Awards will not be shipped to studios. Awards will be presented on Sunday evening at the conclusion of all the dances.
- Studios are asked to be mindful of how many studio representatives are at the awards. We suggest 10-15 people per studio as to be within the capacity of that room. Please use your best judgment for awards.
- Studios will be mindful of the number of teachers/staff/dancers you will have for awards ceremony.
- Awards announced with be high points, special awards certificates, title awards, scholarships, Super Star Showcase, Best Choreography, Entertainment/Encore Winner, and Grand Champion (subject to change).
- Please note that 1st, 2nd, 3rd place placing and adjudication will not be announced at the competition, but will be shared with studios following the event. Each studio will receive a container with appropriate awards.
- Studios are asked to have staff or teachers at the awards to pick them all up following all of the awards. If you are choosing dancers, please be mindful of the age of the dancers. For example- please be sure they are older dancers.
- Dancers should know the name of routines, routine number and studio code. Information can be received at the head table/check-in table.
- **Dressing rooms may have a teacher with the dancers for the studio. Please remember to have your dancer ready to go prior to arriving. Parents should not be arriving with kids in the dressing room as the dancers should be ready to go upon arrival.**

10. Additional protections and protocols to limit face-to-face interactions

- Interactions between dancers, audience members, TSDC staff, participants, and school staff should be minimized.
- Dance studios are assigned a certain time to bring dances and are assigned to a specific area while social distancing. 6 feet of social distancing as much as possible. Dancers are asked to come ready in costume, make-up and ready to perform. If possible, bring independent “pop-up” costume changing space if needed. All of this assists in limiting interactions.
- Studios will upload music to the TSDC registration system to limit the interaction with TSDC staff. Back-up is required and is to be provided to the backstage manager if needed.
- Dressing room space should maintain social distancing and facemask worn at all time.
- Studios will need to maintain any social distancing and spacing between dancers.
- Social distancing from any other studios that may be performing similar to or close to your time frame.

11. Additional protection and protocols for distancing and barriers

- Announcing of continued social distancing will occur. Custodial staff will be cleaning and sanitizing high touch areas frequently throughout the event. In addition, frequent cleaning will be happening in the bathrooms every three hours. In addition, dancers, studios, and spectators are being asked to bring hand sanitizers to use throughout.
- Programs will not be available as we are using block scheduling.
- Apparel and other items will be available for dancers and studios.
- Dancers need to arrive in full costume, make-up and warmed up ready to perform.
- Capacity of 250 in each competition room will need to occur and will be enforced. **Assistance from studios is expected as this is a requirement of the venue.**

12. Friendly Final Reminders:

- Everyone has to wear a mask at the competition.
- Dancers must wear masks when not on stage and should have them easily accessible to put on face following their performance.
- 6 feet of social distancing should occur throughout the competition.
- Dancers arrive on time in full costume, make-up and ready to perform!
- Be ready to go several numbers prior to your scheduled time.
- Pay close attention to the schedule as we may be ahead of schedule. Please be prepared to perform earlier than your scheduled time if we are ahead. **Please use the “Live Feed” from our website to see the timing.**
- Dances may dance out of order to maintain quick costume changes. Please be ready to go prior to your scheduled time to assist in staying on or slightly ahead of schedule.
- Dancers and studio are expected to be ready to go backstage several numbers prior to their time. Quick costume changes should be discussed with dancers prior to the event as we need to maintain our schedule.
- Quick changes can be made with “pop-up” dressing room spaces or housing the quick costume backstage.
- If temperature is higher than 100.4 F, then you are not allowed into the facility.
- Dressing room space is reserved for dancers. Dance studio staff and teachers are allowed in the dressing room if needed. Younger dancers should arrive in full costume, make-up and ready to go. NO parents in the dressing room.
- Studios will need to appoint a designated representative if needed for your younger dancers. Parents should not be entering and exiting the dressing room space. Again, arrive in costume, makeup and ready to dance.
- Be patient, smile and have fun.
- Have fun! We are dancing again!

Thank you everyone for following our guidelines and protocols. This will ensure that our event is safe and successful for everyone involved.

Triple S Dance Competition